

***Council Quarterly Call Minutes***  
***Tuesday, April 23, 2024***  
***2:00 p.m. – 3:00 p.m. Eastern***

***Participants:***

***Helen Mayberg***  
***Deanna Barch***  
***Bill Carlezon***  
***Neill Epperson***  
***Rita Goldstein***  
***Colleen McClung***  
***Lisa Monteggia***  
***Marina Picciotto***

***Kerry Ressler***  
***David Rubinow***  
***Rita Valentino***  
***Susanne Ahmari (elect)***  
***Tamar Gur (Associate Member)***  
***Jibran Khokhar (Associate Member)***  
***Sarah Timm, staff***  
***Erin Shaw, staff***

***Minutes:***

1. ***Technology in Psychiatry (TIPS) Proposal*** – B. Carlezon reviewed the proposal from the Institute for Technology and Psychiatry to host the Technology in Psychiatry Summit (TIPS) satellite meeting again prior to the ACNP Annual Meeting in Phoenix, Arizona. B. Carlezon advised that the satellite meeting was held on Friday before the 2022 ACNP Annual Meeting and this year it would be held on Saturday, December 7<sup>th</sup> with the hopes of bringing in more attendees. The satellite session in 2022 was organized by McLean Hospital and Parthenon Management Group and had 89 in-person attendees. This meeting had previously been held in Boston and had between 200-300 attendees, which included more students. Being in Boston the meeting was able to attract more individuals from academic institutions and nearby biotechnology companies. TIPS is hopeful to have closer to 150-200 attendees this year as there will be an increase in visibility and marketing of the meeting, particularly to ACNP attendees. This meeting is aligned with the College's new journal, *NPP-Digital Psychiatry and Neuroscience* (DPN). B. Carlezon advised that DPN received a few submissions from attendees at the TIPS meeting last year. It was suggested to make current and past travel awardees aware of the TIPS meeting and questioned if they could receive a discounted or waived registration fee for attending. B. Carlezon advised that he would bring this suggestion back to TIPS and that they are open to feedback from Council on how to increase attendance. S. Timm noted that the Saturday TIPS meeting would only conflict with the ACNP Membership Committee meeting and Council meeting that are scheduled for Saturday, December 7<sup>th</sup>. The metrics of success for TIPS are the following:
  1. Enhanced ACNP attendee presence at TIPS (at least half of the audience coming from ACNP attendees)
  2. Total number of sponsors (at least 8)
  3. Total value of sponsorships (at least \$50K)
  4. Increase in number of paying attendees (50% increase from 2023)
  5. Number of symposia submitted (at least 8)

It was also suggested to include how many submissions to DPN come from TIPS 2024 attendees as a metric of success. After discussion, there was a motion and second to approve the TIPS satellite meeting on Saturday, December 7<sup>th</sup> and all were in favor.

2. ***ACNP FY25 Budget*** – D. Rubinow presented the FY2025 budget to Council. He advised the major sources of income to the College are publications, annual meeting, membership dues, participating corporation fees, PMG donations, and dividends and interest from our investments. He stated that the budget has run at an operational loss in the past and this year year’s operational budget is projecting \$305.00 gain. He advised that food and beverage alone for the annual meeting is over \$800K. There were not any major differences in expenses and revenue from previous years. On the comparison tab of the excel file, D. Rubinow noted that the College has continued to do extraordinarily well year over year. The change in net assets fluctuate as well as the stock market. It was questioned why the College received almost \$4 million in investment results in 2021. D. Rubinow advised that this was due to the crash in the market in March 2020 and then the market increasing and the NASDAQ going up 100% over the course of the next year. He also advised that despite the fluctuations in the market, the College has done relatively well with our investments. There was a motion, second, and all of Council approved the FY25 Budget.
  
3. ***Scientific Communications Committee Proposal*** – Council reviewed the proposal by the Scientific Communications Committee to continue working with Kindea Labs in 2024 to create two videos on member’s scientific work for the lay public. S. Timm advised that the Scientific Communications Committee will choose topics that are relatable to the public. She also advised that Council had already allocated \$6K in the use of funds for this in FY25. It was advised that last year’s video produced by Kindea Labs on *How Covid 19 Affects the Brain* by Maura Boldrini did not receive many views and fell in line with other journal posts on social media. It was questioned what the metric for success is for this. S. Timm advised that this would be the second year the committee has used Kindea Labs and will encourage the committee to think more creatively on how to promote such as partnering with the American Brain Coalition to receive more traction on social media. It was also suggested for the committee members to use their universities and other avenues for sharing the video on social media. There was a motion, second, and all of Council approved the proposal.
  
4. ***2027/2028 Annual Meeting Proposals*** – Council reviewed and discussed the current proposals for the 2027/2028 Annual Meeting. S. Timm noted the following upcoming scheduled meetings.
  1. December 2024 – JW Marriott Desert Ridge Resort & Spa, Phoenix, Arizona
  2. January 2026 – Atlantis Paradise Island, Nassau, Bahamas
  3. January 2027 – Manchester Grand Hyatt, San Diego, California

She advised that the Executive Office received proposals for properties in both December 2027 and January 2028. Atlantis is offering to duplicate the 2026 Annual Meeting contract and provide additional incentives for booking two years (January 2028 and January 2029). Concern was raised with booking Atlantis if the 2026 Annual Meeting does not go well as

the College has never been there before. The Puerto Rico Convention Center has availability for December 2027 dates. The food and beverage at the Convention Center is cheaper than hotel pricing; however, attendees will pay more for hotel room rates and the College will pay more in shipping and shuttles as the attendees would be split between five different hotels. The Executive Office received two proposals for properties in Las Vegas. The Cosmopolitan has availability in December 2027; however, the meeting pattern would have to slightly change with starting on Monday instead of Sunday. Attendees at this property can go to the convention center without having to enter through a casino. The other property in Las Vegas is The Rio and is located off the Las Vegas strip and has availability for January dates. This property will be going under a \$350 million-dollar complete renovation and will be managed under Hyatt. It was noted that having the meeting in Las Vegas with all the casinos and gambling might not be sending the right message to attendees. The last proposal received was from the Gaylord National in Washington D.C. This is the only venue proposed that is in tier one of the annual meeting location guidelines for both LGBTQIA2S+ and reproductive care. The available dates are late January. The Gaylord National will be more expensive and is in a colder climate compared to the other options. The results of the 2023 Annual Meeting survey showed that 71% of members agreed that having the meeting in a warm location was important to them, 69% were open to having the meeting at a location outside the United States or its territories, and 37% had no opinion if the meeting should be held in December or another month. After discussion, Council requested for the Executive Office to send a ranking survey of all properties via email. The top two ranked properties will be discussed on a future Executive Committee call.

5. ***Disclosures on ACNP Website Policy*** – During the last Executive Committee meeting, the EC agreed to not publicly place the Council and Editors’ disclosures on the ACNP Website and instead place the following statement on the website as the College’s Policy.

*The Council and Editors’ disclosures are not publicly available but can be obtained upon request from the Executive Office, [acnp@acnp.org](mailto:acnp@acnp.org), with justification of the need for the information.*

There was a motion, second, and all approved the policy. The Executive Office will place this on the ACNP website, NPP website, and DPN website.

6. ***Historically Excluded Groups*** – As a reminder in December, Council approved the Diversity and Inclusion Committee’s proposal to include LGBTQIA2S+ in the College’s definition of historically excluded groups. During the recent Executive Committee meeting, the EC discussed including individuals with a disability to the definition of historically excluded groups for Travel Awards and membership applications. Council also discussed including individuals from disadvantaged backgrounds using the [NIH’s definition](#). According to the NIH, an individual is considered to be from a disadvantaged background if he or she meets two or more of the following criteria:
  1. Were or currently are homeless, as defined by the McKinney-Vento Homeless Assistance Act (Definition: <https://nche.ed.gov/mckinney-vento/>);

2. Were or currently are in the foster care system, as defined by the Administration for Children and Families (Definition: <https://www.acf.hhs.gov/cb/focus-areas/foster-care>);
3. Were eligible for the Federal Free and Reduced Lunch Program for two or more years (Definition: <https://www.fns.usda.gov/school-meals/income-eligibility-guidelines>);
4. Have/had no parents or legal guardians who completed a bachelor's degree (see <https://nces.ed.gov/pubs2018/2018009.pdf>);
5. Were or currently are eligible for Federal Pell grants (Definition: <https://www2.ed.gov/programs/fpg/eligibility.html>);
6. Received support from the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) as a parent or child (Definition: <https://www.fns.usda.gov/wic/wic-eligibility-requirements>).
7. Grew up in one of the following areas: a) a U.S. rural area, as designated by the Health Resources and Services Administration (HRSA) Rural Health Grants Eligibility Analyzer (<https://data.hrsa.gov/tools/rural-health>), or b) a [Centers for Medicare and Medicaid Services-designated Low-Income and Health Professional Shortage Areas](#) (qualifying zip codes are included in the file). Only one of the two possibilities in #7 can be used as a criterion for the disadvantaged background definition.

There was a motion, second, and all were in favor of including individuals with a disability and individuals from disadvantaged backgrounds in the College's definition of historically excluded groups.

7. ***Policy Needed for Historically Excluded Groups*** – Council discussed adding a statement regarding privacy of information for historically excluded groups as names of individuals applying/receiving travel awards, membership, etc. should not be shared with members and non-members and should be kept confidential. S. Timm stated that a recent travel award applicant advised the Executive Office that they were LGBTQ+; however, was not ready to have that information publicly known. The Executive Office discussed adding a statement on the ACNP profile, in membership applications, and in next year's travel award applications that state, *“ACNP will make every effort to keep this information private; however, cannot guarantee this information would not be unintentionally released within the College through the course of inclusion efforts.”* S. Timm discussed this with the legal counsel, and she agreed with including the statement. There was a motion, second, and all were in favor of adding the current statement.

S. Timm also discussed the [Supreme Court's decision](#) in 2023 for Students for Fair Admissions, Inc. which ended race-conscious admission programs at colleges and universities. S. Timm questioned if the College's legal counsel should further research the recent Supreme Court's decision and how it could impact our current diversity efforts and programs. She advised there are two current lawsuits against associations that she is aware of (Do No Harm vs. National Association of EMTs filed in federal court and Am. Alliance for Equal Rights vs. Fearless Foundation). Council agreed for the legal counsel to research this further to protect the College.

8. ***Update on Pillar*** – S. Timm reminded Council that Pillar AMS is the new association management system that PMG is building. There have been several groups transitioned into Pillar from the previous system, Joyn; however, ACNP will be utilizing Joyn (membership, submission, and registration system) for one more year (2024) due to the complexity of ACNP's system needs.

**Information Items:**

9. ***Annual Meeting Report*** – Council was provided the 2023 Annual Meeting Report.
10. ***2023 Annual Meeting Carbon Footprint*** – Council was provided the carbon footprint of the 2023 Annual Meeting in Tampa, Florida.
11. ***ACNP-AfCNP Neuropsychopharmacology Schools*** – Council was provided the schedule for the ACNP-AfCNP Neuropsychopharmacology schools in Africa.
12. ***NNCI Update*** – Council was provided the NNCI update to Council from David Ross.
13. ***ALBA Network Update*** – Council was provided the 2023 Report of ALBA activities supported by ACNP.
14. ***American Brain Coalition Update*** – Council was provided the update from the ABC on the College's support in 2023 and information for the support for 2024.
15. ***Summer Council Meeting*** – The summer Council meeting is scheduled for Saturday, July 20<sup>th</sup>.
16. ***NDA Data Upload Requirements for NIH*** – Desmond Oathes and Charles Gillespie have both agreed to participate on SOBP's Task Force to discuss the NDA Data Upload Requirement for NIH.
17. ***Gun Violence Prevention Research Funding Appropriations Letter FY25*** – The College signed-on to the American Academy of Pediatrics Gun Violence Prevention Research Funding Appropriations letter FY25.