

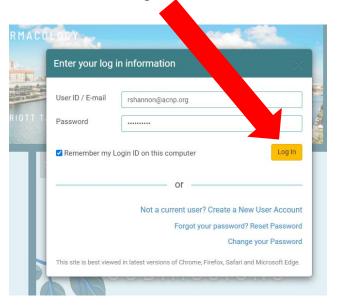
ACNP Honorific Award Submission Site User Guide

http://acnp.societyconference.com

1. Select Existing User? Log In



2. Enter your login information and click Log In



3. Click on the **Submissions** box

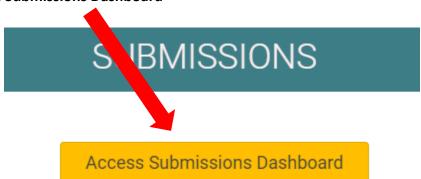




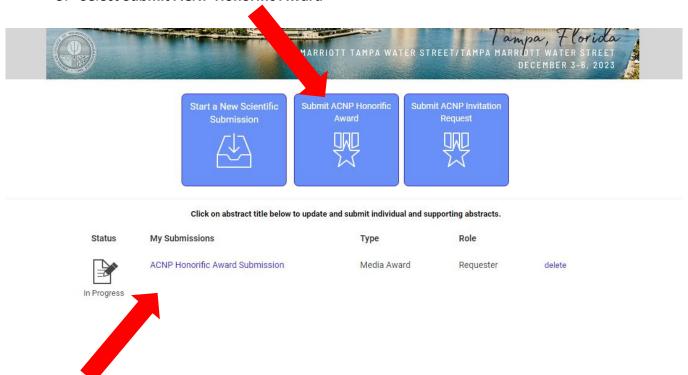
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4. Click Access Submissions Dashboard



5. Select Submit ACNP Honorific Award



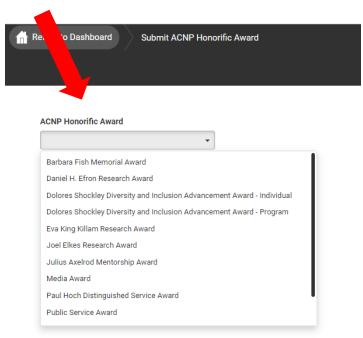
*Your current submissions will reflect in this section.



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6. Select the appropriate award type



7. The nomination fields corresponding to the award type will then populate. Follow the prompts, making sure to complete all required fields then click the **SUBMIT** button once all fields are completed.

Please contact ACNP at acnp@acnp.org or (615) 324-2360 with any questions.