

ACNP Summer Council Meeting Minutes
Sunday, July 17, 2022
11:00 a.m. – 3:30 p.m. EST

Carlos Zarate, Presiding

Kerry Ressler
Helen Mayberg
David Rubinow
Rita Valentino
Linda Brady
Maria Oquendo
Mary Phillips
Diego Pizzagalli
Carrie Bearden
Ellen Leibenluft
Bill Carlezon
Marina Picciotto

Executive Director: Sarah Timm
Staff: Erin Shaw

Elect: Deanna Barch, Council-Elect (Elect have voice but no vote)
Colleen McClung, Council-Elect

Conflict of Interest Forms were reviewed prior to the start of the meeting by Carlos Zarate, President, Rita Valentino, Secretary, and Sarah Timm, Executive Director, per the Conflict of Interest Policy for Council.

****CONFIDENTIAL****

****Nominating Committee 2023*** – C. Zarate reminded Council to complete the ballot by Wednesday, July 20th. L. Brady reminded Council members to keep diversity in mind when making your selections; however, noting that if the diverse candidate is elected to the Nominating Committee, they are ineligible for a leadership position on Council.

- 1. Program Committee Report*** – Rajita Sinha and Victoria Risbrough, Program Committee chairs, presented the Program Committee report to Council. The committee reviewed and accepted 39 of the 99 (38%) panel submissions, 9 of the 24 (38%) mini-panel submissions, and 12 of the 21 (57%) study group submissions. Overall, the committee accepted 59 of 144 submissions with a 42% acceptance rate. The committee voted to accept 53 of the available 55 spots for the program. After the meeting, the chairs chose to accept two additional proposals that had been discussed and voted on based on the voting percentages by the committee. Demographics for the accepted sessions include 335 unique participants (male and female). Of the 59 accepted sessions, 34 (58%) have female chairs and 6 (10%) have a URM female chair. There are 160 male participants (48%), 175

female participants (52%), and 50 URM participants (15%). The URM participants include 17 participants who identify as LGBTQ+ and 4 who state they have a disability. The 2022 accepted submissions are comparable to the 2021 accepted submissions in primary categories. R. Sinha advised there was an increase in the 'other' category this year compared to last year. She advised the committee is starting to see areas that are new to the College represented in submissions such as pregnancy and early life stress. The Program Committee will discuss adding new categories during their December Program Committee meeting for the 2023 Annual Meeting call for submissions. R. Sinha advised that the 2022 call for submissions highlighted specific attention to clinical submissions as they did for the 2021 meeting. She also advised that prior to the committee discussing and voting on submissions for the program, the committee discussed better defining clinical, basic, and translational research in preparation for submissions opening next year to assist submitters in knowing what category their research best falls under, as it could touch all three. The committee held robust discussion and the chairs requested for committee members to send feedback after the meeting. It was questioned if transdiagnostic RDoC is exclusive of RDoC and if RDoC should be retired as a category. R. Sinha advised the committee did not discuss RDoC during the meeting; however, can add this to their December agenda for discussion. R. Sinha also advised that the committee had a strong discussion on the use of z-scores to equalize the reviewer scores as some reviewers use the full range (NIH 1-9 scoring range) and others use a more restrictive range and do not want sessions to be penalized by this. This process has been used in past Program Committee meetings. R. Sinha advised that the scores were broken down into three sections: accept, discuss, and decline. The committee voted to accept all sessions in the accept and reject all sessions in the decline section. Committee members were able to request any submissions be brought up for discussion in the accept and reject sections at the end of the meeting. There were 21 submissions chosen for discussion and two additional sessions were brought up for discussion and vote that were in the decline section. It was questioned if the chairs saw a trend among the reviewers. The chairs advised they did not see a trend but did state the COVID submissions were more spread out in scores. The chairs advised that the committee gave attention to and were considerate of the diverse panels. The committee did note during discussions that many proposed presenters did not provide good statistical information in the submissions and questioned if there should be a separate statistics section in the submission as it seemed people were confused on what goes in the results section and what goes in the statistics section. The committee agreed to discuss this in more detail and provide clear instructions during the December Program Committee meeting for 2023 submissions. Council reviewed the accepted sessions and congratulated the committee on the 2022 program. R. Sinha advised that there were more early career stage investigators who submitted and were accepted. There was a session that was accepted; however, their session title was not clear on what the overall session focus is. The Program Committee chairs will encourage this chair to update their session title. The chairs advised the balance of accepted sessions was good and that the committee might want to consider adding a 'prevention' category for 2023.

2. ***Treasurer's Report*** – D. Rubinow presented the Treasurer's Report to Council. He advised that the June Income Statement provided to Council reflected the income which is primarily made up from Parthenon Management Group (PMG), publications, and

corporate participating dues, and the College's expenses. The balance sheet reflects the assets and liabilities which is mostly deferred revenue. D. Rubinow reminded Council that the College's fiscal year runs April 1st through March 31st. He advised that even though the market has tumbled, the College remains in good shape from the expansive growth in the market prior. Our investment accounts consist of Olimpio Neu, Vanguard, and Wells Fargo, which have around \$4.5 million in each investment account. The investment accounts graph shows an increase in total investments from \$14.6 million to \$15.6 million from March 2021 to March 2022, but a drop from March 2022 to June 2022 to \$13.5 million. The cash and cash equivalents report show the College has around \$3 million in cash which totals \$16.5 million with both cash and investments. This number was \$16.7 million in March of 2021. The College continues to invest conservatively and has done well in the market. Total assets include fixed assets and has shown remarkable stability at \$19 million. D. Rubinow advised that in FY2022, ACNP had \$9,599,249 in revenue from the following sources: management fee income, annual meeting registration, publications, corporate fees, educational grants, membership dues, contributions, and other income. The management fee income from Parthenon Management Group represents 69% of the pie chart with publications representing 12%, annual meeting registration representing 9%, and corporate participating fees representing 7%. It was questioned if the land and real estate for the office building shows in the assessment. S. Timm advised that the auditors do not include actual appreciation of the building and will only allow a minimal increase in this each year; however, the land and office building is worth much more given the current market. D. Rubinow reviewed the use of funds spreadsheet with Council and advised that the College has allocated \$459K for special projects and initiatives that further our mission in FY2023. Of those allocated funds, almost \$230K is for past travel awardees including additional support for underrepresented minority past travel awardees to come to the meeting as well as support for the URM Near Peer Mentorship Program. D. Rubinow also noted that \$40K is to support the carbon offsetting for the annual meeting which Council approved in December. He advised that most of the allocated funds comes from the dividends and interest earned from our investments in FY2022. It was questioned if Council could allocate more funds to assist early career researchers with traveling to the annual meeting and assisting more in investing in these younger faculty. Council agreed to charge the Career Development Committee with the task of requesting more information on early career faculty on what is discretionary/reimbursable for traveling to the meeting from their institution and if the College should make any policy changes or strategic interventions to assist. It was questioned if there is a good opportunity to think about reinvesting more money. D. Rubinow advised that the Executive Office and himself as Treasurer hold quarterly financial calls with Olimpio Neu and Wells Fargo and that they have been responsive to the current market and have made changes on what is happening. The next quarterly financial calls are being scheduled for August and that this not the time to make big changes. Council thanked D. Rubinow for his hard work and presentation. S. Timm advised that the final FY2022 Audit Report was finalized with Cherry Bekaert on Friday and that Council members will receive the final copy next week. The Audit/Finance Committee will also receive a copy of the final audit and will review on a committee call and present a report to Council.

Linda Brady, Rita Valentino, and Ellen Leibenluft were recused from the next agenda item.

3. ***Supporting the ALBA Network*** – Council reviewed the request for ACNP to consider a financial contribution to the ALBA Network, which is an organization founded in 2018 by a group of leading international scientists to promote equity and diversity in the brain sciences. Other organizations that have been supporting ALBA include International Brain Research Organization (IBRO), Federation of European Neurosciences Society (FENS), and Society for Neuroscience (SfN), each contributing \$25K to \$50K annually in addition to sponsoring specific activities. M. Picciotto advised that she first heard of the ALBA Network through IBRO. She advised that ALBA has been proactive across the globe in getting women involved in the organization. She advised that this is an organization that will bring societies together and would be worth supporting. E. Leibenluft suggested this would be a good way to get ACNP involved more internationally as our annual meeting registers fewer attendees compared to the ASCP, SOBP, and CPDD annual meetings. S. Timm volunteered to contact the ALBA Network’s Executive Director to research levels of support and what is included in each level of support. Council was generally supportive of this initiative but requested to hear more about the specifics. S. Timm will provide this information to Council on a future call, and Council can vote on a specific amount to contribute. It was suggested to request a representative of ALBA to present and promote their message during the *Symposium, sponsored by the Women’s Task Force* in an effort to gain more involvement from ACNP meeting attendees. It was stated that it would be helpful to know what the College’s stated mission is with respect to international involvement in organizations and promoting science internationally. This would help Council make decisions on allocating our resources in the future. The Executive Office will add this to a future Council meeting agenda to approve a policy that is included with our strategic plan.
4. ***2026 Annual Meeting Location Proposal*** – Council reviewed the memo and site selection comparison report for consideration for the 2026 Annual Meeting location in Tampa, Florida at the JW Marriott and Tampa Water Street or Puerto Rico Convention Center in San Juan, Puerto Rico. S. Timm reminded Council that the Caribe is unable to provide the same number of guest rooms for the ACNP block as in year’s past as they have already booked another large group over our same dates. In San Juan, ACNP would need 7-8 hotels to host our entire block. Whereas all attendees would be accommodated at the JW Marriott and Marriott Water Street in Tampa. The two properties in Tampa are connected by a skybridge and is centrally located on the bay waterfront with over 80 restaurants within walking distance. S. Timm advised that meeting attendees liked San Juan during the 2021 Annual Meeting; however, most complaints involved having shuttles. S. Timm reminded Council that the 2023 ACNP Annual Meeting will be located in Tampa. It was suggested to wait and see how meeting attendees like Tampa after the 2023 Annual Meeting and suggest considering San Juan, Puerto Rico every five to ten years as a nostalgic meeting location including the Caribe as the other hotels are a further drive from the convention center. Council questioned if there were other locations the College could consider given the political climate in Florida that could potentially put pregnant women at risk. S. Timm advised that our options are limited for warm locations in more progressive states in December. It was advised that Puerto Rico is also pushing some anti-

abortion laws and things will likely change between now and 2026. Council requested to look at other locations and suggested Mexico, California, and the Caribbean. S. Timm questioned if NIH employees were still restricted to travel only in the United States as this is the reason Council instituted a policy years ago that all ACNP meeting locations must be a U.S. territory. L. Brady volunteered to research and discuss with NIH officials whether restrictions on international travel remain. S. Timm advised that our meeting has outgrown the space at the JW Marriott in Palm Springs. Although she was hopeful they will expand their poster space in the future, they have yet to break ground. She advised that San Diego is every expensive and challenging as so many hotel rooms must be booked to offset the cost of meeting space. However, there are so many other hotels that attendees could book outside the ACNP block that could place the ACNP meeting contract in attrition. She advised the only location that could fit the meeting in Los Angeles is the LA Live, but rates are in the upper \$300's which is expensive for our early career attendees. She advised the only location in the Caribbean that could accommodate the ACNP meeting is Atlantis in the Bahamas, which has four hotels all in one complex with an economical scale. The Executive Office will request proposals from Atlantis in the Bahamas and San Diego. Council will discuss this again in October and revisit the policy based on NIH restrictions on meeting outside U.S. territories. S. Timm advised that a decision must be made in October on the 2026 Annual Meeting location.

5. ***Policy Manual Updates*** – S. Timm reviewed the proposed Policy Manual updates for approval by Council. The first proposal is to add a food and beverage max stipend of \$65 a day for our non-member speakers in plenary and special sessions. The other two proposed policies are the following:

Editorial Board and Associate Editor Appointments (NEW POLICY)

The Principal Editor will be responsible for appointing Associate Editors and an Editorial Board. Both Associate Editors and Editorial Board members should be chosen primarily from the ACNP membership. Non-members may be considered for membership on the Editorial Board or for special positions like the Editorial Intern role.

Use of Funds for Mission-Driven Projects (NEW POLICY)

ACNP has accumulated a corpus that will sustain the College for multiple years should there be a fiscal need. In order to further the mission of the College, Council will annually use the previous estimated fiscal year's income and dividends from investments to fund mission focused initiatives. In December, staff will calculate the projected income and dividends from investments. Council will review current initiatives and any new initiatives and determine funding for the upcoming fiscal year. Staff will report to Council in July of each year the status of funding for initiatives.

B. Carlezon advised that currently the senior editors of NPP are made up of ACNP members, the Editorial Board is mixed with non-members and members, and the special project positions have been non-members. It was stated that including non-members in NPP is a good way to bring in more people and diversity into the College. Council voted in favor of approving all three Policy Manual updates.

6. ***Conflict of Interest Policy*** – Council reviewed the current Conflict of Interest Policy for ACNP. Starting in 2022, Accrediting Council for Continuing Medical Education (ACCME) no longer requires the conflict of interest for family members. S. Timm advised that ACNP is the only society that PMG manages that require conflicts of interest for family members and that most follow the ACCME guidelines. S. Timm reminded that Council members, Senior NPP Editors, Ethics, Liaison, Program, and Membership Committee, and annual meeting presenters submit conflicts of interest statements to the College. It was suggested to only require this of members/presenters and their spouse or partner instead of all family members. Council voted and all were in favor of this less restricted policy.
7. ***Corporate Participating Corporation Proposal*** – S. Timm reviewed the proposal to add an additional option for participating corporations to select to support the ACNP Travel Award program. In the past, the College received a \$25K grant from Janssen to support the travel award program; however, Janssen is no longer able to support this program. If approved, this proposal would not go into effect until 2023 and would be restricted to the travel award program.

Travel Award Program:

The American College of Neuropsychopharmacology (ACNP) annually selects distinguished young scientists in the field of neuropsychopharmacology to be part of our travel award program. These travel awards offer an opportunity to attend an outstanding scientific program in clinical and basic research on brain-behavior-drug interactions; become aware of the most recent, and often unpublished, advances in psychopharmacology; and meet and interact with internationally distinguished researchers and scientists.

Pay an additional annual fee of \$5,000 to support the Travel Award program.

Participating Corporations will be acknowledged in the annual meeting app and in the online program book. This is additional support only. No additional registrations or poster designations are included.

S. Timm advised that it costs the College around \$3K to \$4K to support each travel awardee to attend the meeting. S. Timm advised that the College has around 20 participating corporations and each company that contributes would be restricted to only \$5K in support. It was stated that most companies, particularly the smaller biotechnology companies would not be able to contribute as additional funds are sparse. It was advised that the College will absorb the cost operationally if we do not receive the \$25K in support. Council voted and all approved of adding this additional option of support from our participating corporations.

8. ***Women's Task Force Proposal*** – E. Leibenluft advised that the Women's Task Force is proposing to be the Women's Committee. As a reminder, Council approved to move the Diversity and Inclusion Task Force to a committee during the December Council meeting.

Task forces are established to focus on a specific charge or charges. Task forces are not meant to continue indefinitely and should end once that charge/initiative is completed. Committees have yearly charges from Council that would not end unless specifically requested from Council.

E. Leibenluft advised that this task force has been ongoing for several years and has taken on new initiatives that extend beyond increasing the presence of women in the College and annual meeting, and planning the Women's Luncheon, such as focusing on allyship. It was advised that SOBP recently moved their Women's Task Force into a committee. It was questioned if there are differences in process from task forces to committees. S. Timm advised that it would only be a nomenclature change. It was also questioned if this would require a bylaws change, and S. Timm advised that it would not since this is not one of our constitutional committees. It was questioned if there should be one committee to handle both diversity and inclusion and women. E. Leibenluft advised, as Council liaison on both groups, that they need to remain separate identities as each group have sufficiently different missions and plenty of charges each. Council voted unanimously to move the Women's Task Force to the Women's Committee. It was suggested to schedule a call between the Women's Committee on ACNP and SOBP to see if there are cross society collaborations they could work on.

- 9. *Animal Research Committee Proposal*** – The ACNP Animal Research Committee is involved in supporting several animal research initiatives and providing resources for ACNP membership on communication and promotion of animal research. Because members of the Animal Research Committee represent the ACNP as a whole, they would like to better understand the views and opinions of the broader ACNP membership on the use of animals in research. The information provided in their survey would help the Animal Research Committee plan and implement future activities on behalf of the ACNP. L. Brady provided suggested edits to the survey prior to the call. B. Carlezon advised as Council liaison that the committee has been very thorough in placing together the survey and it was thoughtfully done. He advised the leadership of the committee wanted a more vague and broadly targeted survey. It was questioned what the committee plans to do with the survey results. E. Shaw advised the committee is placing together a commentary to submit to NPP regarding animal research tests that are being targeted by animal rights groups and that the survey results from membership would be included in this commentary. Council voted and all were in favor of approving the survey to membership. E. Shaw will share the suggested survey edits to the committee on their next call for consideration.

- 10. *Annual Meeting Locations and Statement*** – Council continued the discussion from the Executive Committee call on the feedback from membership regarding the impact of conservative laws in Arizona and Florida for the selection of future annual meeting locations. H. Mayberg shared a [paper](#) from AAN on reproductive rights in *JAMA Neurology* prior to the Council meeting. It was questioned if Council would like to release a statement about the location of our annual meeting and/or a statement on the recent Roe vs. Wade legislation. It was advised that if we are not planning to change the 2022 Annual Meeting location, then a statement regarding the location may be frustrating to members;

however, the College could reiterate its plans to find other locations for future annual meetings in less conservative states. One of the major concerns expressed on the Executive Committee call was the safety of our pregnant women attendees coming to the meeting who might not get the help they need if they have a medical emergency related to their pregnancy. It was stated that there could be a federal law in place that the life of the mother has to be considered in all states and this could be reassured to the women in the statement once the details are finalized. Council agreed having the annual meeting in a hybrid format for the next few years will help with anyone having concerns about attending in person. D. Barch reiterated what she said on the Executive Committee call that the College is a scientific organization and that we could speak to what the data tells us about the negative implications from a healthcare standpoint, while respecting the member's individual opinions on the topic. Council questioned what was even possible at this time for the 2022 Annual Meeting. S. Timm advised that our options are to move forward with a hybrid meeting in Arizona or move to a fully virtual meeting paying over \$1 million in cancellation fees to the JW Marriott. She advised that the College would pay over \$300K to cancel the 2023 meeting in Tampa. It was suggested the Council could make a statement on the importance of science driven policy to promote mental health and convey the complexity and difficulty involved in these decisions. Council agreed to move forward with the 2022 Annual Meeting location in Arizona. The Executive Committee will discuss a potential statement on the next Executive Committee call. C. Zarate requested for Council members to send suggestions on statements to the Executive Office. It was suggested to place the information on our cancellation fee for this year and the option to attend virtual in the statement. It was also suggested to include that Council is discussing and dealing with this in a thoughtful way.

11. Carbon Off-Setting for the 2022 Annual Meeting – S. Timm provided an update on carbon off-setting options for the 2022 Annual Meeting. As a reminder, during the December Council meetings it was agreed that the College will pay the additional fees to carbon-off set the meeting for each registered in-person attendee through the College's use of funds. S. Timm advised Council that PMG struggled to find a company to partner with on carbon off-setting as the company we worked with previously shut down during the pandemic. PMG decided to launch our own company, Green Solutionaries, to help our clients calculate the carbon exposure of their annual meetings. Green Solutionaries has worked closely with our hotel and venue partners on how to calculate carbon. Hotels are now calculating the carbon footprint for guests staying one night in their hotel. Convention centers are harder to calculate as they deal with food and beverage, meeting space, etc. Green Solutionaries calculated the 2021 ACNP Annual Meeting carbon off-setting by receiving estimates from the Puerto Rico Convention Center and hotels. We have also calculated the distance for travel based on the registration report and where attendees travel from and the meeting location. Based on estimates, we calculated that it would cost \$19.75 per in-person attendee (total of \$23,305.00) to offset the carbon footprint of the 2021 ACNP Annual Meeting. Green Solutionaries provided an estimate to offset the carbon footprint of this year's annual meeting in Phoenix with estimating 1,500 in-person attendees. They are estimating that it will cost \$15-\$20 per in-person attendee or a total of \$20.5K-\$30K. S. Timm advised that Green Solutionaries conducted very

detailed research regarding charities and chose the following three that associations can choose to donate to by donating to one, two, or all three.

- a.* WATER: Charity Water – This is a non-profit organization bringing clean and safe drinking water to people in developing countries.
- b.* POVERTY: Heifer International – Giving an animal gift is like giving someone a small business, providing wool, milk, eggs, and more.
- c.* REFORRESTATION: Ecologi – They support a range of carbon reduction projects that are certified at the very highest level by Gold Standard or the Verified Carbon Standard.

It was questioned how stable these companies were as we would not want to invest in a company that might not survive. Council requested what the percentage of a donation goes to the actual activities vs. administrative costs within the charity, and how many activities are accomplished based on the donation amount. S. Timm will provide this information on a future call. B. Carlezon reminded Council that NPP conducted a brief non-scientific survey through NPP's Twitter account and received overwhelming support for carbon off-setting from the people who answered. He advised that people did state that they would want the details of the charity and had fears of green washing. He advised that no one surveyed indicated that they would be interested in donating more money to be carbon negative. S. Timm reminded Council that we budgeted \$40K for carbon off-setting in the use of funds to support the 2022 Annual Meeting. S. Timm advised that this has not yet been advertised to membership but will be once Council determines the donation amount. B. Carlezon suggested Council may want to consider making the meetings carbon negative by donating 10-15% more than the calculated off-set. S. Timm will provide an update on the charities, make a recommendation on the amount to make the meeting carbon negative and circulate to Council for a vote via email. S. Timm advised the new thing is carbon in-sets which invests money for reusable waste fuel for planes, etc. She will continue to track these developments and educate Council.

12. 2022 ACNP Hoch Award – C. Zarate advised the Paul Hoch Distinguished Service Award is presented when a member has made unusually significant contributions to the College. The emphasis for this award is on service to the College, not for teaching, clinical or research accomplishment. There were two nominees submitted for the 2022 Hoch Award. C. Zarate encouraged Council members to nominate individuals for the Hoch Award as well. It was requested for the Executive Office to pull a list of the Fellows and their activities on committees, etc. to Council members to consider. Once any additional nominations are submitted, the Executive Office will send all nominations to Council members for a vote.

13. Language and Nomenclature Working Group – As a reminder, Council discussed the recommendations from the Language and Nomenclature Working Group, chaired by B. Carlezon, during the April Council meeting and agreed to discuss again during the summer meeting. B. Carlezon reminded Council that the workgroup consisted of Nii Addy, Brenda Curtis, Neill Epperson, E. Leibenluft, M. Oquendo, and Jared Young who all had diverse backgrounds and language and social justice expertise. The workgroup

assembled a list of words and terms into three categories: administrative terms used by ACNP, medical terms, and terms used more casually in conversation. He reminded Council that the College already made the change of Editor-in-Chief to Principal Editor which took 14 people ten days to make the change everywhere on ACNP, NPP, and Springer Nature. It was suggested for the College to make a formal statement that the medical terms are the terms we should be using in abstracts, publications, etc. instead of only encouraging people read the NPP paper, *Choosing appropriate language to reduce the stigma around mental illness and substance use disorders*, by Nora Volkow, Josh Gordon, and George Koob. It was suggested to include ‘dope’ and ‘bullet’ as other examples of casual terms. Council agreed to only focus on the administrative and medical terms that we can control inside our organization and journal and continue to educate. B. Carlezon volunteered to work on a broad statement about the mindfulness and the use of language for the more casual terms and medical terms. Council was in favor of requesting the Constitution and Rules Committee to discuss the ACNP term ‘Fellow’ as changing this administrative term would be a bylaws change and need a formal vote of approval from voting members. The proposed new membership ranks would be Associate Member, Member, Chartered Member, Member Emeritus, and Chartered Member Emeritus. Council thanked B. Carlezon and the workgroup for all their work in developing these lists and attempting to place ACNP at the forefront.

14. Cross Disciplinary Workshops – H. Mayberg discussed cross disciplinary workshops for innovative experimental treatments. She advised that there is a lack of communication between neurosurgeons and our community of what is available to use clinically or foundationally for more research. Surgeons have stated this is an education problem among psychiatry. She questioned if this should be a Meet the Expert or Teaching Day session in the future to address the gap between the treatment and the people who are being treated. Vagus nerve stimulation (VNS) was suggested as an example. It was suggested to emphasize the neurobiology underlying the treatments rather than solely the surgery and the outcomes. It was stated that a Teaching Day session would be a good mechanism for proposing this idea and to partner with the surgeons who are writing white papers on this. This will be considered in the next administration for the 2023 Annual Meeting along with other suggestions from the 2022 meeting attendees.

15. Future Summer Council Meetings – Council discussed if future summer Council meetings should move back to in-person. The Program Committee summer meetings will continue to be virtual, consistent with concern over our carbon footprint. Council agreed that although there are advantages to in-person meetings, virtual meetings remain effective and efficient.

16. PMG Update – S. Timm provided an update on Parthenon Management Group. She advised that PMG continues to grow and currently has 19 association management clients and an additional 6 meetings-only clients. PMG currently has 63 employees in 7 states. S. Timm advised that PMG is expanding its services outside association and meeting management and into grant management. PMG currently has two large HRSA grants, a SAMSHA and CDC grant, and now has four full-time employees dedicated to this department and planning to add an additional full-time employee in the next few months.

The grants team will also be looking to add an experienced science writer in the third quarter. S. Timm also advised that the PMG Board asked that she further investigate acquiring the current Association Management System (AMS) that PMG built with our technology partner, Metaport, and have been using this AMS, called Joyn, since 2011. PMG has continued to work with Metaport over the past ten years to further develop Joyn including a project management module, e-learning module, and virtual meeting module. All but two of the current PMG clients use the Joyn system. With the approval of the PMG Board, S. Timm contracted a mergers and acquisition firm on the potential purchase. Additionally, PMG has contracted with a national software development firm to work on the technology architecture and cost of a new AMS system. S. Timm expects to have a timeline, final cost, and business plan for the PMG Board to consider the second week of August. S. Timm will provide an update to Council in the future. The hope would be to build a product that will carry our clients forward successfully, but also build a product that could be sold more widely and an additional profit center for the College. S. Timm also reported that FY2022 was another exceptional year for PMG; however, had to pay more in taxes this year as PMG made more revenue. Council thanked S. Timm and PMG for all their hard work and agree that a long-term solution with technology is a great opportunity.

Information Items:

17. Bylaws Vote to Membership – The bylaws vote to voting members concluded on June 13th and all proposals were approved. C. Zarate reviewed the below updates.

- a. Addition of Diversity and Inclusion Officer** – The Diversity and Inclusion Officer will ensure all decisions made by Council are through a lens of diversity and inclusion. The Diversity and Inclusion Officer will represent all members and prospective members from the under-represented minority community, LGBTQ+ community, and those with disabilities. The Diversity and Inclusion Officer will be a voting member of the Council and the Executive Committee. The first Diversity and Inclusion Officer will be selected by a vote of Council from nominations made by the Diversity and Inclusion Committee from a listing of Fellow and Fellow Emeritus who ideally identifies as a URM, LGBTQ+, or someone with a disability. The second Diversity and Inclusion Officer will be elected by the full voting membership based on the criteria for officer elections outlined in Article XII, 3.
- b. Additional non-voting membership on Council for Associate Member(s)** – Additional non-voting membership of the Council positions will be reserved for up to two Associate Members to allow them to better understand how Council governs the College and to bring an Associate Member's perspective to Council discussions. The Associate Member(s) term will be for one-year voted on by the Associate Member class.
- c. Nominating Committee** – The members of the Nominating Committee shall be selected from a list of between ten and fifteen diverse nominees compiled by the Council and forwarded to all Fellows and Members of the College. This list shall contain only the names of Fellows who are not voting members of the current Nominating Committee and who are not Officers or members of the current

Council and have expressed interest in participating in the Nominating Committee.

d. Grammatical Edits

18. Annual Meeting Diversity Numbers – C. Zarate recommended Council members review the attachment on how the ACNP 2021 Annual Meeting compared in diversity attendance to the SOBP 2022 Annual Meeting, ASCP 2022 Annual Meeting, and the CPDD 2022 Annual Meeting.

19. Committee & Task Force Reports – C. Zarate encouraged Council to read the committee and task force reports.

20. Strategic Plan Update – C. Zarate encouraged Council to review the strategic plan updates.

21. National Neuroscience Curriculum Initiative (NNCI) Update – C. Zarate encouraged Council to read the NNCI update report from David Ross.

The meeting concluded at 3:05pm Eastern. C. Zarate thanked Council members and PMG staff for their wonderful work and attending the meeting on the weekend. Council members thanked C. Zarate for his leadership.