

# 2021 ACNP 60th Annual Meeting COVID Code of Conduct

Your Guide to a Safe and Successful Conference





# Stronger Together

The success of the conference depends on everyone taking responsibility for following the guidelines at all times – starting now. Make sure you read this carefully and understand how it applies to you – including screening, testing, restrictions on where you can go, hygiene, mask wearing and physical distancing measures.

We know that overcoming the continued challenges will require flexibility and commitment. We want to thank you sincerely for your resilience and solidarity. Together we will create a safe and wonderful conference experience.

# ACNP COVID Code of Conduct



## Before Leaving Home ACNP Attendees Will Be Required To:

- Follow relevant guidance provided by the CDC and local health authorities.
- Adhere to government issued travel restrictions and guidance issued by the region you will be traveling to and the region you are traveling from.
- Evaluate your own health and that of people you are in close contact with; contact the meeting organizer if you have concerns.
- Stay home if you feel sick.

## On-site During the Event ACNP Attendees Will Be Required To:

- Wear a face mask at all times unless actively eating, drinking, or presenting at a lecture or panel. Poster presenters must wear a mask while presenting.
- Wear your name badge at all times while in the convention center or other sponsored ACNP events.
- Follow relevant guidance provided by the CDC, local health authorities and safety protocols deemed appropriate by the venue and College.
- Wash hands often with soap and water for at least 20 seconds, or an alcohol-based sanitizer with at least 60% alcohol.
- Avoiding touching eyes, nose, and mouth with unwashed hands.
- Covering your nose and mouth when coughing or sneezing. Throw used tissues in the trash.
- Attendees that experience symptoms or start to feel ill onsite should quarantine in their guestroom immediately and contact ACNP's Executive Director, Sarah Timm, at 615-585-2883 to receive instructions on next steps. Any health concerns will be handled privately and discreetly for attendee privacy.

## Post-Conference:

- Puerto Rico is a U.S. territory and excluded from the CDC requirement to provide a negative COVID-19 test result to return to the mainland United States. Quarantine mandates, recommendations, and entry requirements may vary by state, country, and individual institutions. Each attendee is responsible for researching these protocols in their local area and adhering to them. Based on current contact tracing advice from many health authorities, if you test positive for COVID-19 up to 14 days after returning home, please contact the meeting/event organizers to advise them.

# Registration

## Registration:

Please visit the [Registration Tab](#) to register. Your login credentials are the same for this website as they are for the ACNP website. Registration on site will **NOT** be allowed. Registration must be completed online in advance.

## Registration Requirements:

With the health and safety of our members, invited guests, ACNP staff, and the Convention Center staff in mind, we have implemented the below changes to the 2021 Annual Meeting:

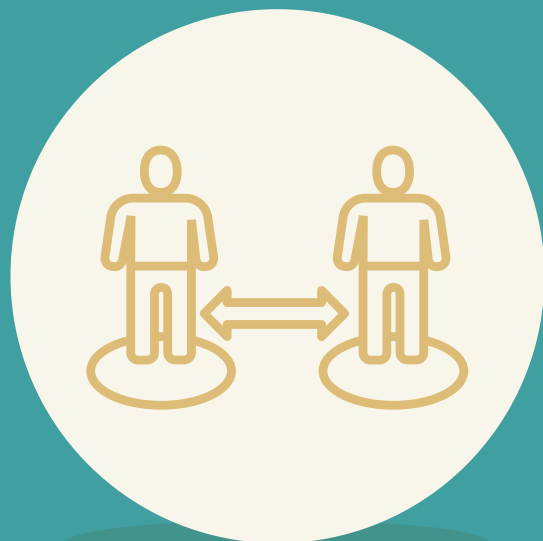
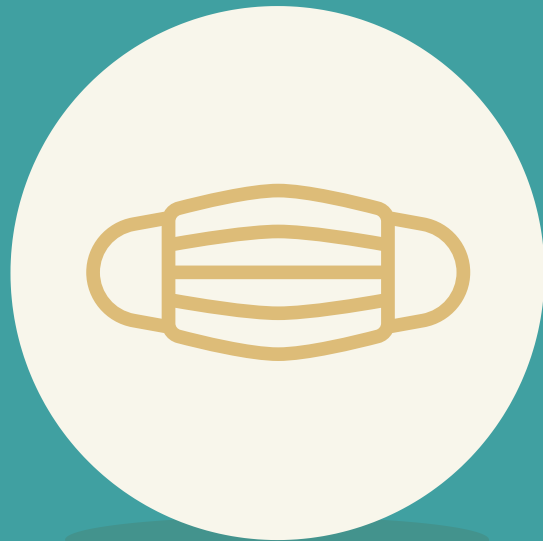
- All in-person attendees must be fully vaccinated and will be required to upload their completed vaccination card when they register for the meeting. Registrations will not be considered complete without proof of vaccination. There will be **NO** exceptions.
- All accompanying guests (including children) must have a paid accompanying pass as well as provide proof of vaccination in order to enter the convention center. Children (regardless of age) that have not been vaccinated may not attend any event in the Convention Center. You must upload their completed vaccination card during registration. There will be **NO** exceptions.
- On-site childcare will not be available for the 2021 Annual Meeting. Childcare can be secured independently. More information can be found [here](#). Unvaccinated children will not be able to enter the convention center.

## Health and Safety Requirements:

We look forward to welcoming attendees to the in-person experience in San Juan. The health and safety of attendees, presenters, staff, the hospitality and local community is a priority for the College.

**Any attendee not complying with the mandated safety protocol will be asked to comply by staff. If there is repeated non-compliance, the attendee will be asked to leave the convention center and not allowed to return.**

*Masks are required during the conference!*



# Before You Go - Domestic Travelers

Before heading to the conference, please visit <https://www.discoverpuertorico.com/info/travel-guidelines> for any current updates. Please check your email prior to leaving for any updates from ACNP. If you are not feeling well, stay home. Those visiting Puerto Rico should reference the local measures in place to keep travelers and residents safe, developed by the Puerto Rico Tourism Company (PRTC), such as social distancing, and high standards of cleanliness in accordance with CDC and EPA guidelines. Masks are required in all indoor spaces, regardless of vaccination status.

## For fully vaccinated travelers on domestic flights:

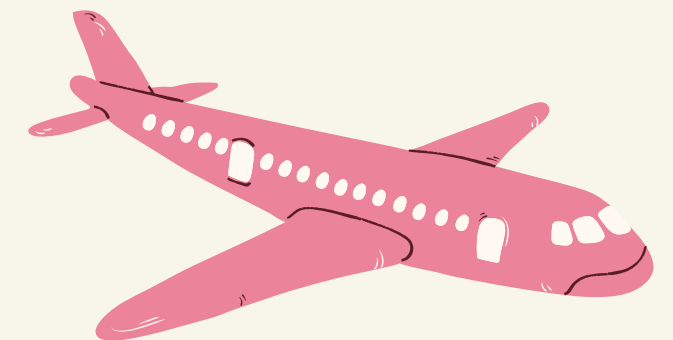
- 1 Required to upload official Vaccination Card, as proof of vaccination through the [Travel Declaration Form Portal](#). Travelers are required to upload their official vaccination card. A copy will not be accepted.

## For non-vaccinated travelers (accompanying guests) arriving on domestic flights:

- 2 Required to provide evidence of either a negative PCR molecular or antigen COVID-19 test taken within 72 hours of arrival.
- 3 If the traveler arrives without a test, they will be required to upload either a PCR molecular or antigen COVID-19 test taken on the Island, within 48 hours of arrival, on the [Travel Declaration Form Portal](#) or they will receive a \$300 fine.
- 4 If the uploaded result is negative, the quarantine is lifted. If the result is positive, the person must isolate and follow the local isolation protocol at their own expense.

## Name badges:

- 5 Domestic attendees will receive their name badge via mail prior to the conference. **Name badges are required to enter the convention center. Please be sure to pack your name badge and bring it with you. Only ACNP attendees and guests registered in our system will be allowed in the convention center.**



# Before You Go - International Travelers

Before heading to the conference, please visit <https://www.discoverpuertorico.com/info/travel-guidelines> for any current updates. Please check your email prior to leaving for any updates from ACNP. If you are not feeling well, stay home. Those visiting Puerto Rico should reference the local measures in place to keep travelers and residents safe, developed by the Puerto Rico Tourism Company (PRTC), such as social distancing, and high standards of cleanliness in accordance with CDC and EPA guidelines. Masks are required in all indoor spaces, regardless of vaccination status.

For international travelers, regardless of vaccination status:

- 1 Required to provide evidence of either a negative PCR molecular or antigen COVID-19 test taken within 72 hours of arrival and upload on the [Travel Declaration Form Portal](#).
- 2 If the traveler arrives without a test, they will be required to upload either a PCR molecular or antigen COVID-19 test taken on the Island, within 48 hours of arrival, on the [Travel Declaration Form Portal](#) or they will receive a \$300 fine.
- 3 If the uploaded result is negative, the quarantine is lifted. If the result is positive, the person must isolate and follow the local isolation protocol at their own expense.

Name badges:

- 4 International attendees must provide photo ID to receive their name badge on site. **Name badges are required to enter the convention center. Only ACNP attendees and guests registered in our system will be allowed in the convention center.**

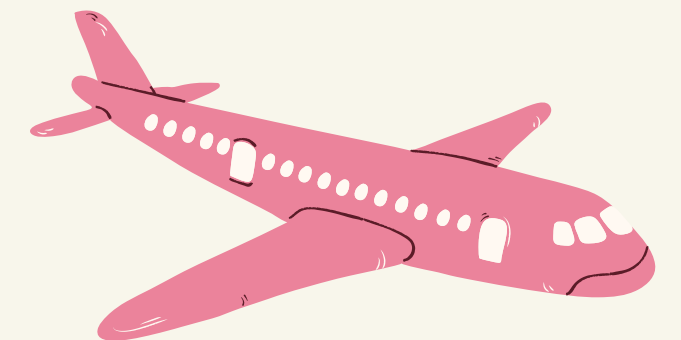




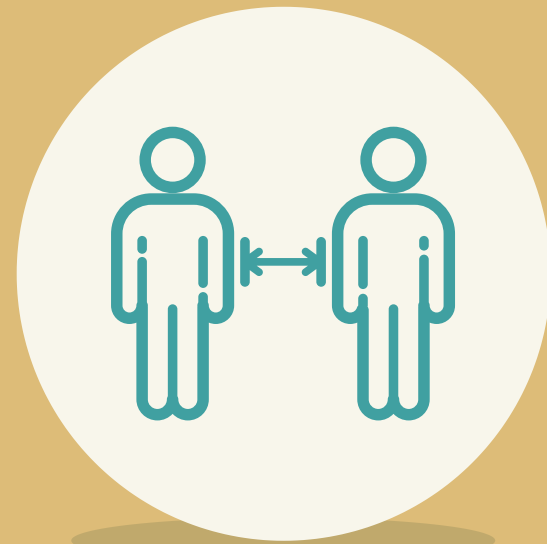
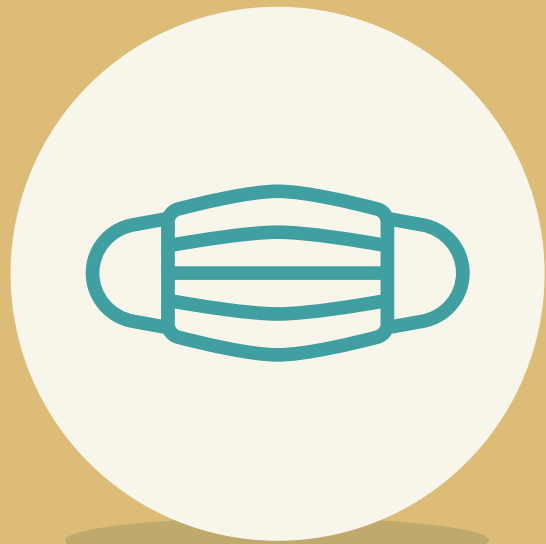
# Before You Go - International Travelers Continued..

Travelers (non-US citizens that live or have been physically present within the following countries within 14 days) from the below countries are currently prohibited from entering the United States. Those with dual or US citizenship are still permitted to enter. Click [here](#) to read more.

- Brazil
- China
- Iran
- Ireland
- Schengen Area (Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland)
- United Kingdom
- South Africa
- India



*Masks are required during the conference!*



# During the Conference

## ACNP Mask and Social Distancing Requirement:

With the rising Delta Covid transmission rates and to ensure the safest possible in-person ACNP Annual Meeting, masks will be required during the in-person meeting. Masks are required except in the following limited circumstances:

1. When actively eating or drinking.
2. When presenting at a lecture or panel. Poster presenters must wear a mask while presenting.

With in-person meetings, having appropriate social distancing is challenging. ACNP will work closely with the Puerto Rico Convention Center to provide as much spacing in seating areas as possible. Additionally, ACNP will be providing colored lanyards for all attendees to wear that will signal to other attendees their comfort level with contact. Red will mean no contact, yellow will mean elbow bumps and green will mean handshakes are welcome.

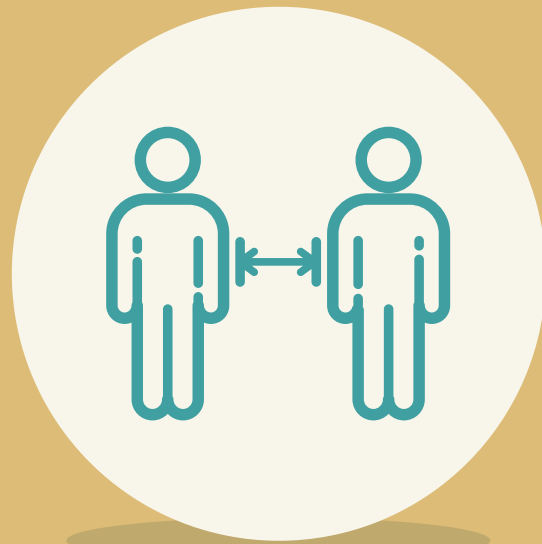
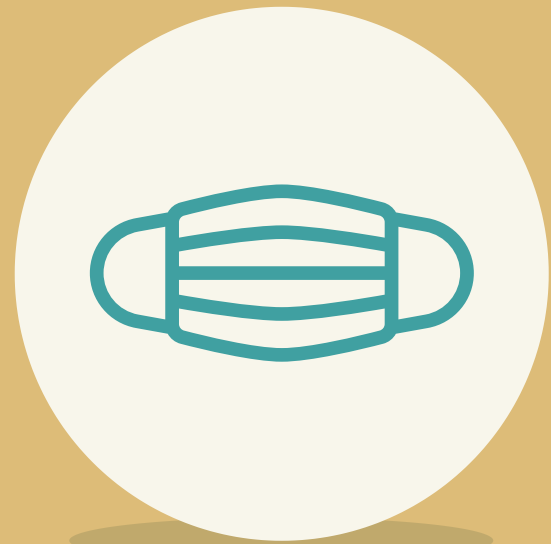
Please note, there will be events during the annual meeting (meal or reception events) where attendees will be unmasked while eating. Attendees should use their best judgement and assess their comfort level when deciding to attend these events.

## If You Have Symptoms During the Conference:

Attendees that experience symptoms or start to feel ill onsite should quarantine in their guestroom immediately and contact ACNP's Executive Director, Sarah Timm, at 615-585-2883 to receive instructions on next steps. Any health concerns will be handled privately and discreetly for attendee privacy.



*Masks are required during the conference!*



## During the Conference Continued...

### At The Convention Center

Only those that are registered as an attendee or guest for the ACNP Meeting (and therefore provided proof of vaccination at the time of registering) will be permitted in the Convention Center. Staff will be checking badges at the convention center entrance every day. Family or travel guests that are not registered with ACNP are not allowed to enter the venue (including children).

All US attendees will be mailed a name badge in advance of the meeting. Attendees should bring the name badge to the center each day for quick entry. Those that do not bring their name badge each day and international travelers will need to provide a photo ID to be admitted to the center to proceed to registration to get their name badge. All attendees are highly encouraged to bring their mailed name badge to expedite this process.

As ACNP continues to track the rate of COVID transmission and public health guidance, this policy may be updated accordingly. Any attendee not complying with the mandated safety protocols will be asked to comply by staff. **If there is refusal to comply or repeated non-compliance, the attendee will be asked to leave the convention center and not allowed to return.**

# Returning Home

Puerto Rico is a U.S. territory and excluded from the CDC requirement to provide a negative COVID-19 test result to return to the mainland United States. Quarantine mandates, recommendations, and entry requirements may vary by state, country, and individual institutions. Each attendee is responsible for researching these protocols in their local area and adhering to them.

## What if your country/state/institution requires a negative PCR test to return? Is ACNP providing testing?

ACNP will not have onsite testing for departures. Attendees that are required to provide a negative test are responsible for arranging the test and transportation to and from the testing center. The Luis Muñoz Marín International Airport (SJU) offers PCR molecular COVID-19 tests on-site for incoming and outgoing passengers. The service, which costs \$110 USD, is offered from 6:00 AM to 8:00 PM, seven days a week, at three molecular test collection centers located at terminals A, B, and C. More information is [available here](#). You can also use this link to locate a testing center near you in Puerto Rico:

<https://www.arcgis.com/apps/webappviewer/index.html?id=2ec47819f57c40598a4eaf45bf9e0d16>

## Regardless of your vaccination status, if you get sick with fever, cough, or other symptoms of COVID-19, or test positive after returning home:

- Isolate if you are sick. Stay home and take other precautions. Avoid contact with others until it's safe for you to end home isolation.
- Don't travel when you are sick.
- You might have COVID-19. If you do, know that most people are able to recover at home without medical care.
- Stay in touch with your doctor. Call before you go to a doctor's office or emergency room and let them know you might have COVID-19.
- If you have an emergency warning sign (including trouble breathing), get emergency medical care immediately.
- If you live in close quarters with others, take additional precautions to protect them.

Based on current contact tracing advice from many health authorities, if you test positive for COVID-19 up to 14 days after returning home, please contact the ACNP Executive Director, Sarah Timm at [STimm@acnp.org](mailto:STimm@acnp.org) or 615-324-2374 so that contact tracing protocol can be initiated.

# FAQs

## What are the current measures for traveling to Puerto Rico?

Domestic travelers flying into Puerto Rico are required to complete a Travel Declaration Form and upload either a proof of vaccination or a negative PCR test taken within 72 hours of travel. **International Travelers are required to provide proof of a negative PCR test taken within 72 hours of travel REGARDLESS of vaccination status.** For any questions regarding the airport entry process, travelers should contact the Health Department at 939-592-5115 or [infoviajeros@salud.pr.gov](mailto:infoviajeros@salud.pr.gov).

Travelers (non-US citizens) that live or have been physically present within 14 days from the below countries are currently prohibited from entering the United States (including Puerto Rico). Those with dual or US citizenship are still permitted to enter. [Click here to read more](#).

- Brazil
- China
- Iran
- Ireland
- Schengen Area (Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, and Switzerland)
- United Kingdom
- South Africa
- India

## How do I provide proof of vaccination and/or negative PCR test to enter Puerto Rico?

Anyone flying into Puerto Rico is required to fill out a Travel Declaration Form on the Puerto Rico Health Department's Online Portal: <https://www.travelsafe.pr.gov/>. Once complete, you will be given a QR code to present when leaving the airport. Travelers will present the QR code and a photo ID at the checkpoints in the airport after baggage claim.

## What protocols do I need to follow when returning home?

Puerto Rico is a U.S. territory and excluded from the CDC requirement to provide a negative COVID-19 test result to return to the mainland United States. Quarantine mandates, recommendations, and entry requirements may vary by state, country, and individual institutions. Each attendee is responsible for researching these protocols in their local area and adhering to them.

# FAQs

**What if my country/state/institution requires a negative PCR test to return? Is ACNP providing testing?**

No, ACNP will not have onsite testing for departures. Attendees that are required to provide a negative test are responsible for arranging the test and transportation to and from the testing center. The Luis Muñoz Marín International Airport (SJU) offers PCR molecular COVID-19 tests on-site for incoming and outgoing passengers. The service, which costs \$110 USD, is offered from 6:00 AM to 8:00 PM, seven days a week, at three molecular test collection centers located at terminals A, B, and C. More information is [available here](#). You can also use this link to locate a testing center near you in Puerto Rico:

<https://www.arcgis.com/apps/webappviewer/index.html?id=2ec47819f57c40598a4eaf45bf9e0d16>.

**If I need to request a vaccine exemption; how do I proceed?**

ACNP requires all attendees be vaccinated to participate in-person. Those that are unable to get vaccinated are encouraged to attend the meeting virtually.

**Who will be permitted in the Convention Center for the Meeting?**

Only those that are registered as an attendee or guest for the ACNP Meeting (and therefore provided proof of vaccination at the time of registering) will be permitted in the Convention Center. Staff will be checking badges at the convention center entrance every day. Family or travel guests that are *not registered with ACNP* are not allowed to enter the venue (including children).

**What will I need to enter the Convention Center?**

All US attendees will be mailed a name badge in advance of the meeting. Attendees should bring the name badge to the center each day for quick entry. Those that do not bring their name badge each day will need to provide a photo ID to be admitted to the center to proceed to registration to get their name badge. **All attendees are highly encouraged to bring their mailed name badge to expedite this process.**

**Are masks required to attend the meeting?**

Yes, masks are required to be worn indoors at all times (with the exception of when eating or drinking) regardless of vaccination status. Speakers are allowed to remove their mask while at the podium only. Poster presenters will be required to wear masks while presenting.

**If I am fully vaccinated, why do I have to wear a mask?**

The Center for Disease Control and Prevention (CDC) recommends masks for all indoor activities regardless of vaccination status. Masks are required by the island of Puerto Rico for all indoor activities at public venues and for any outdoor activity with a group of 50 or more people.

# FAQs

**Will any physical distancing requirements be implemented?**

Although the session rooms at the venue are good sizes for the purpose of educational sessions, they were not designed with physical distancing in mind; we have limitations regarding distancing within the center. ACNP will make every effort to ensure enough space for attendees to distance themselves, but it will not be possible for all events.

**What happens if the PCR test required to enter Puerto Rico for international travelers is positive? Will ACNP issue me a refund?**

A positive PCR test will prevent an attendee from traveling. Attendees can still participate in the meeting virtually. A refund of the difference will be provided with proof of positive test.

**What is the deadline to cancel or change my registration category from in-person to virtual or vice versa?**

November 12th is the deadline to cancel with a full refund (less a \$30 processing fee) or to change registration categories. Attendees that change from in-person to virtual after November 12th will not be issued a refund for the difference in registration fees. *Attendees requesting to change from virtual to in-person after that date will be accommodated only if capacity allows.* The deadline for speakers is October 29th.

**I want to cancel my participation in the annual meeting; how do I get a refund?**

All cancellation requests must be received in writing to ACNP via email at [acnp@acnp.org](mailto:acnp@acnp.org). Cancellations received on or before November 12th will be issued a refund less the \$30 processing fee. Cancellations requested after the 12th will not be issued a refund.

**If I cancel my participation in light of the new COVID-19 safety protocol, will ACNP reimburse me for my travel including hotel accommodation?**

ACNP will not reimburse any travel-related expenses to attendees or speakers. Attendees should contact the airlines and hotels directly for reimbursements.

**Are there other local mandates I need to be aware of?**

As of September 2, 2021 Puerto Rico has issued an island-wide curfew from 12:00 am – 5:00 am except for emergencies. **Please be aware travelers may be asked to show proof of vaccination or negative PCR test again throughout the stay such as when entering hotels, restaurants, and stores throughout the island in compliance with current mandates.** Currently, children between the ages of 2-11 must wear masks at all times in restaurants except when actively eating or drinking.

**Is there a chance that ACNP may cancel the Annual Meeting?**

We are hopeful that we will be able to proceed in-person in December and make every effort to ensure this happens safely. However, as we monitor the COVID-19 conditions, we may need to pivot the meeting to a fully virtual experience.

# FAQs

## What are the hotel, venue, and other vendors doing to help prevent the spread of COVID-19?

### Puerto Rico Convention Center

- The Puerto Rico Convention Center has implemented VenueShield protocol and has obtained the GBAC STAR Facility Accreditation as of September 2020. For more about these programs [click here](#).

### Caribe Hilton

- The Caribe Hilton has implemented the Hilton CleanStay program. [Click Here](#) for information on the CleanStay program.

### Sheraton Puerto Rico Hotel and Casino

- The Sheraton Puerto Rico has implemented Marriott International's Commitment to Clean. [Click here](#) for more information on the Commitment to Clean program.

### Hyatt Place San Juan/City Center and Hyatt House San Juan

- Both hotels adhere to Hyatt's Global Care and Cleanliness Commitment. [Click here](#) for more information on their Cleanliness Commitment.

## What if I am traveling with someone such as family?

Only those that are registered in ACNP's system and have provided proof of vaccination (attendees, accompanying others, and welcome reception ticket holders) will be permitted to enter the convention center. Anyone traveling to Puerto Rico must complete the Travel Declaration and provide proof of vaccination or a negative PCR test taken within 72 hours. Puerto Rico also has a mandate requiring travelers to show this proof at hotels, restaurants, stores, and other public establishments. Those not vaccinated must present a negative PCR or antigen test taken within 72 hours of the beginning of their visit. **If staying longer than one week, they must continue to present negative tests on a weekly basis.** You can use this link to locate a testing center near you in Puerto Rico:

<https://www.arcgis.com/apps/webappviewer/index.html?id=2ec47819f57c40598a4eaf45bf9e0d16>

## What happens if I have symptoms while onsite at the Meeting?

Attendees that experience symptoms or start to feel ill onsite should quarantine in their guestroom immediately and contact ACNP's Executive Director, Sarah Timm, at 615-585-2883 to receive further instructions. Any health concerns will be handled privately and discreetly for attendee privacy.