

**ACNP Council Meeting Minutes**  
**Wednesday, December 11, 2019**  
**6:30pm – 9:30pm**  
**Hilton Orlando Bonnet Creek**  
**Union Meeting Room**  
**Orlando, Florida**

*Maria Oquendo, Presiding*

Linda Brady  
Joseph Coyle  
Judith Ford  
David Kupfer  
Helen Mayberg  
Mary Phillips  
Trevor Robbins  
Marina Wolf  
Carlos Zarate

Executive Director: Sarah Timm  
Staff: Erin Shaw

Apologies: Victoria Arango  
Steve Hyman

***Conflict of Interest Forms were reviewed prior to start of the meeting by Maria Oquendo, President, Joseph Coyle, Secretary, and Sarah Timm, Executive Director per the Conflict of Interest Policy for Council.***

D. Kupfer began the meeting by thanking M. Wolf for all her work as president. He commented on her thorough execution on all issues and especially the completion of an updated strategic plan. Council agreed and echoed D. Kupfer's appreciation.

- 1. 2024 ACNP Annual Meeting Location Discussion*** – Council asked for a recap of meeting venues in the upcoming years. S. Timm stated the meetings would be:  
2020 – JW Marriott Desert Ridge, Phoenix  
2021 – San Juan Convention Center  
2022 – JW Marriott Desert Ridge, Phoenix  
2023 – Marriott and JW Marriott Tampa

S. Timm stated that the office looked at Phoenix, San Diego, San Juan and Tampa for the 2024 meeting. San Diego was unable to offer a bid for our required dates. Council agreed that Phoenix worked well for the meeting, but that it was not ideal since so many of the attendees had to stay at overflow hotels. Council was also hesitant to book San Juan again prior to the College trying the convention center and surrounding hotels in 2021. All agreed Orlando should be considered again for 2024. Feedback from many of the younger members was positive, while feedback from older members was less glowing. Most requested that if we come back to Orlando, we choose a property with more outdoor activities and areas for

walking. Council is very interested in the Tampa property since it would provide a downtown location with many restaurants close by. Since the property has not yet opened, Council requested staff visit Tampa prior to the July meeting and also consider other options in Orlando. A final decision for 2024 will be made in July.

2. ***Annual Meeting Photography Policy*** – Council discussed the adherence to the policy. Staff updated that an icon was added to each presentation of an image of a camera that said yes or no to signify if photos of the slides could be taken. While Council and staff had not heard any complaints from presenters, many attendees were still taking photos of slides that had requested no photos be taken. Due to the continued challenges, Council approved a new policy that would not allow any photos to be taken of slides or posters during the meeting beginning in 2020.
3. ***Final Decisions on Use of Funds*** – Council discussed the amount of funding to spend on mission driven projects and what funds should be dedicated to the projects for fiscal year 2021. The total of interest and dividends available for project funding at year end was \$232,490. Based on all requested items for funding for fiscal year 2021, the total is \$272,994. D. Kupfer stated that with current funding available and the likelihood that not all funding will be used, Council could allocate these amounts to each project. Council discussed the allocated amount of \$11,625 to the Public Information Committee for use on press releases from the Annual Meeting. Based on feedback from the committee and the report from Carlezon stating the lack of correlation of press releases to positive impact factor, Council agreed to ask the committee to look at using this funding or a lesser amount to promote science from the meeting in a more current fashion. Council agreed to allocate \$25K to the American Brain Coalition, \$20K to the National Neuroscience Curriculum Initiative and \$6K to fund the Hill Day activities of Speaking the Truth on Animal Research (STAR) and support the travel and participation for Nancy Ator to attend on behalf of ACNP and Katherine Serafine, BRAD fellowship awardee. Additionally, Council agreed there is a need for the College to address the lack of MDs pursuing research careers as well as the need for addiction medicine in the curriculum. In the coming year, a work group will be developed to determine how the College can create or contribute to another effort in this area. Council also requested that staff offer a more comprehensive view of the funds we are spending on travel awards and all combined efforts for their review.
4. ***Annual Meeting Attendance*** – Once again the College has seen record-breaking attendance numbers. The 2019 annual meeting registration ended at 1932 number of attendees. In 2016, Council agreed that when our attendance was 2,000, the College would limit the allowance of invited guest invitations. S. Timm projects that attendance will reach 2000 by 2021 and we will likely need to implement the invited guest invitation cap in 2022. Council agreed there is value in limiting the meeting attendance to 2000. In order to ensure we are capping the appropriate categories, Council asked that the Executive Office present data on all categories of invitations with numbers of attendees in each over the last few years for Council to evaluate and discuss further. This data will be presented on an upcoming Council call. L. Brady suggested Council also consider reserving the number of slots for program officers within NIH institutes. Council would also

like to review the number of members from outside North America and the number of international meeting attendees to ensure we are securing the top science for the annual meeting.

5. ***Panel Discussion*** – H. Mayberg raised the issue of the need to preserve time at the end of each panel session for discussion. She participated on a panel where each speaker was limited in the time they were allotted in order to preserve time at the end of the session for discussion. Since most other panel sessions did not follow this format, it did not allow for attendees to hear specific talks within the session. Council discussed the issue and agreed there should be a consistent amount of time allotted for the chair of each panel session to have a discussion period. Council agreed to charge the Program Committee to determine a time format for all panel sessions to be implemented at the 2020 meeting.
6. ***Pronoun and Rainbow Buttons*** – Council discussed the feedback they received regarding the pronoun and rainbow buttons. Concern was raised that the buttons promoted further labeling and divisions other than promoting inclusivity. Council asked the Diversity and Inclusion Task Force to review the use of the buttons and make a recommendation to Council.
7. ***Timing and Number of Council Meetings*** – Council discussed the timing of meetings at the Annual Meeting. The Executive Office agreed to look at the timing of the meetings and bring suggestions for change to Council.
8. ***Wednesday Attendance*** – Council agreed attendance during scientific sessions on Wednesday was better than attendance on Thursdays of past meetings. Poster session attendance on Wednesday was better than expected. Council agreed that it will take several years to determine the success of the new schedule. The Executive Office will put together a comprehensive report that examines attendance on Wednesday and how that compares to Thursday attendance from past years. Council agreed to proceed with current schedule again in 2020.

The meeting adjourned at 8:08pm.

#### ***Information Items:***

9. ***Presidential Initiatives for 2020 – Maria Oquendo***
  - Develop strategies for recruitment of the next generation of outstanding scientists conducting cutting edge research with continued focus on diversity defined in the broadest sense.
  - Leverage our assets to promote the mission of the College.
  - Strengthen our partnerships with societies with similar missions to increase our reach to policy makers to ensure protection/expansion of research funding and support for animal research.
  - Work with AAMC and other organizations to expand the time spent in SOM/Neuroscience curricula on psychiatric and substance use disorders.

**10. APA Colloquium Booster Session** – The College is committed to funding the APA Research Colloquium through 2021.

- a. 2017 Booster Session – 50 APA Research Colloquium Participants were invited to the Booster Session and ACNP Annual Meeting. 9 (18%) of those attended. 4 registered to attend this year's annual meeting.
- b. 2018 Booster Session – 51 APA Research Colloquium Participants were invited to the Booster Session and ACNP Annual Meeting. 10 (20%) of those attended. 6 out of 10 registered to attend this year's annual meeting.
- c. 2019 Booster session – 47 APA Research Colloquium Participants were invited to the Booster Session and ACNP Annual Meeting. 22 (47%) attended.

**11. 2020 Summer Council Meeting** – The summer Council Meeting will be Sunday, July 12, 2020 in Chicago. The Program Committee will meet on Saturday, July 11, 2020.